

PARISH COUNCIL MEETING

Held in the Guildhall, Thursday 3rd January 2019 at 7.30 pm.

Present Mr C Reeve, Chairman.

Mrs J Baker, Ms N Smith, Mrs A Norman, Mr B Panton, Mr J O'Mahony, Mr A Searle.
Mr R Lindsay, Suffolk County Councillor. Mr W Shropshire, Babergh District Councillor.
4 members of the public.

Public Forum

Two residents of addresses in Shilling Street separately expanded on their opposition to the planning and listed building consent applications in respect of 18 Shilling Street. Their comments had already been forwarded to the District Council, with copies to the Parish Council.

Police Matters – Sudbury SNT November Newsletter still available at www.suffolk.police.uk/your-area/Sudbury. The summary of crimes reported within the parish of Lavenham is listed on www.police.uk, search by postcode on Find your Neighbourhood. The latest reported crimes, for November 2018, are: Violence & sexual offences x 4; Burglary x 2; Criminal Damage & Arson x 3; Anti-Social Behaviour x 1.

Email received 24 December from Tim Passmore, Police and Crime Commissioner for Suffolk, taking the opportunity to wish everyone a Merry Christmas and a peaceful new year and thank them for their support throughout this year.

In the New Year he will need to make the decision about the council tax precept, he is planning to ask the Police and Crime Panel to support his proposal to raise the policing element of the precept by £2 a month (for a Band D property). He invited everyone to look at the attached survey and respond to him with observations.

County Councillor's Report, Mr R Lindsay *(the report had been circulated to the Councillors and follows these minutes)*

Following comments on the weight restriction in Water Street which is due to start on 7th January, Mr Lindsay agreed to ask SCC to acknowledge that the signage is unobtrusive and presents no danger to pedestrians. Also to query why only the largest potholes in Bolton Street had been marked for repair, leaving several smaller ones unmarked.

District Councillor's Report, Mr W Shropshire *(the report had been circulated to the Councillors and follows these minutes)*

The Minutes – Prop. by Mrs Baker, sec. by Mr Searle the minutes of the meeting held on 6th December 2018 were approved. Carried.

Declarations of Interest – none

Apologies for absence received from Mr Gibson, Mrs Twitchett, Mr Sheppard and Mrs Harrison.

Matters arising and update of outstanding issues

The Christmas Lego and Crafts session on Thursday 20th December had been successful, 58 had attended, 22 children plus parents, grandparents etc. Another Lego event is planned for next half-term holiday. Colin Rockall had commented that all activities are well attended, and getting more so. Liaison with the schools will be developed further in 2019.

Suffolk Libraries is one of the most respected groups in the UK, praise due to Colin and

the team at Lavenham for their contribution.

Finance and Strategy

Invoices paid between meetings:

J I Turner Electrical, interim payment for Christmas lights electrical works £1,440.00:
LCHCLT, December payroll £820.05: LCHCLT, payment part grant as first deposit to bank account £1,000.00.

Cheques for payment:

Cobblers & Keys Ltd., additional keys for Chapel and 2 Lady Street £99.00: Sudbury & District Citizens Advice, donation £100.00: idverde, public toilet works December £1,860.00: CGM Ltd, grounds maintenance for December £874.00: Kinex, telephone account Dec. £23.29: The Sandblast Sign Co Ltd, Peek Close art project, monolith/boulders £3,000.00: Payroll £744.06: British Gas, electricity Church St toilets £16.47: Embrace Architecture, submission of Lister Building Consent applications for LED lanterns £2,072.76: LCHCLT, 2nd payment part grant £4,000.00.

A letter to the Bank requested the transfer of £13,000 between accounts.

Proposed by Mrs Baker, seconded by Ms Smith, that the transactions are approved. Carried.

Precept 2019/20 – a Precept of £75,000.000 had been discussed and agreed in principle at the December meeting and it was now proposed by Mr O'Mahony, seconded by Mrs Baker, that £75,000.00 should be set as the Precept for 2019/20. Carried.

Planning

Planning Applications Received:

DC/18/05553 & DC/18/05554 The Manor, 55 Water Street, Lavenham

Full Application & Application for Listed Building Consent - Change of use, alteration and conversion of outbuilding to form new dwelling and installation of roof mounted solar panels
Prop. Mr Searle, sec. Ms Smith, recommend approval subject to the condition that the new dwelling remains within the curtilage of 55 Water Street and is not sold separately away from the host dwelling.

In addition the existing access from the street to the rear of 55 Water Street must be secured and safeguarded for that main dwelling for the future. Carried.

DC/18/05489 - Little Hall, Market Place, Lavenham

Application for Listed Building Consent - Demolition of unsafe boundary wall and re build using soft red bricks to blend in and one brick wide for added stability

Prop. Mrs Baker, sec. Ms Smith, recommend approval. Carried.

DC/18/05439 - Linden, Bears Lane, Lavenham

Notification of works to trees under a Tree Preservation Order - (T1) Crown reduction to an Ash tree by 30% and to raise the crown slightly to manage size and reduce overhang

It was noted that a similar application appears to have been made in respect of this tree in 2017.
Prop. Mr O'Mahony, sec. Ms Smith, recommend approval but this application should replace any outstanding previous application. Carried.

DC/18/05319 & DC/18/05320 - 18 Shilling Street, Lavenham

Householder Application & Listed Building Consent Application - Erection of a single storey extension, alterations and external works (retention of)

Prop. Mr O'Mahony, sec. Ms Smith, recommend refusal on the inconsistency and inadequacy of the documentation. In the inspection that will be required attention must be paid to the build work. Carried.

The following Applications for Listed Building Consent are for replacement street light luminaire on existing brackets at: DC/18/05423 - 74 Church Street; D/18/05444 - Lavenham Press, 47 Water Street; DC/18/05442 - 85 Church Street; DC/18/05448 - 62 Water Street; DC/18/05443 - 5 Church Street; DC/18/05466 - Lavenham Contemporary Gallery, 70 High Street; DC/18/05468 - 77 High Street; DC/18/05470 - 28 High Street; DC/18/05474 – 22 High Street; DC/18/05478 - Garden Cottage, 16 High Street ; DC/18/05483 - 10 High Street; DC/18/05485 - 98-99 High Street; DC/18/05493 - The Angel, Market Place; DC/18/05497 - 21-22 Water Street.

Listed Building Consent had already been granted for the replacement luminaire on the Bakery in the Market Place and it was agreed that these applications would be considered en bloc. Prop. Mrs Baker, sec. Mr O'Mahony, recommend approval. Carried.

Planning Decisions Received:

DC/18/04379 & DC/18/04380 37 Water Street, Lavenham – refusal of planning permission and listed building consent for insertion of a new window.

DC/18/04765 1 Lady Street, Lavenham – listed building consent for installation of external light fitting over front door and internal cabling for new switch.

DC/18/03615 Land North West And South West Of, Norman Way, Lavenham – Approval of Reserved Matters, Details under Outline Planning Permission B/16/00437, Appearance,

Landscaping, Layout and Scale for the erection of up to 25 residential dwellings

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/18/02133 - Condition 3 (Fenestration)

Location: 32 Water Street, Lavenham

Operations

Traffic and Road Management – Mr O'Mahony has received a message from Amanda Mays who has issued a licence for works at the Bridge Street Road junction. The street sign in that area is broken and replacement in a more prominent position will be requested. In respect of the Church Street car park entrance, an extension of the yellow lines has been suggested.

The Water Street restriction is due to start next week.

Gas Works site – nothing further to report except that a site excavation will be carried out.

Housing and Social

CLT - it is thought that the roofs are now complete on all units.

It is hoped that £1,600 remaining in the s106 funds can be used in refurbishing the play area near Harwood Place.

Green Willows footpath connection – enquiries are continuing to establish ownership of the green area, a licence will be required before any works can be carried out.

LED lighting – there were more units still to be completed than previously thought but work has commenced again. SCC to be reminded that the Parish Council will require notice in order to draw down the loan from PWLB.

Reminder to be sent that the light near the railway bridge in Bury Road is still not working.

Good Neighbours Scheme – the Christmas Party had on 13th December been a great success with guests enjoying tea and entertainment, a tombola and Christmas hamper draw. Once again a group of children from both the Primary and Pre Schools joined the party. Father Christmas came along as well.

Mrs Baker thought the Good Neighbour Scheme and Dementia Alliance should receive a special commendation for the work they are doing to support the community.

Lavenham Dementia Alliance - the second Wednesday get together will be on 16th January.

Correspondence had been received from:

Suffolk Trading Standards, an invitation to sign up to their weekly newsletter with a view to forwarding information to be included in Lavenham Life when appropriate. Clerk has signed up.

Three contacts via email and correspondence from residents concerned about parking problems during the Christmas Fair. All passed to the Christmas Fair committee for comment.

Email from Frank Domoney, Chief Information Officer for Anglia Maghreb Smart City of Lavenham Studios, with information regarding CCTV camera surveillance of the streets to capture recordings of ram raiders. The matter of CCTV had been discussed by the Parish Council in the past but the idea had not been taken up due to the difficulties of management involved and on-going costs to such a small community as Lavenham.

2 Lady Street (Lavenham Hub) – acquisition and operation

Mr Reeve has enlisted the help of Margaret Maybury, Babergh Cabinet Member for Communities, to help with communication between the Parish Council and Babergh District Council. Opening of the premises is scheduled for Thursday 22nd January.

Christmas Fair and Christmas lighting

The trees have been removed and the lighting is being taken down. Fundraising for next year's lighting is being reviewed and Mrs Norman is investigating a new source of lights.

Mr O'Mahony commented that the Fair had been a great success with numbers increased. He reported that Little Hall had received more than 2,500 visitors over the three day period.

Congratulations will be passed on to the Fair committee.

Matters to be brought to the attention of the Parish Council

It was reported that the Box hedging at the front of the ashes burial area in the Cemetery has become overgrown and the first row of memorials cannot be seen. Enquiries are being made as to the possible costs of removing the hedge in order to open up the area so that all memorials can be seen from the pathway approach.

The meeting closed at 9.20 pm.

Date of next meeting: The next meeting will be held on Thursday 7th February 2019.